

**RICHLAND COUNTY 911 ETSB MEETING
AT THE OLNEY FIRE DEPARTMENT MEETING/TRAINING ROOM
September 16, 2025 at 9:00 a.m.**

ETSB Members Present: Cynthia Given, Joe Greifzu, Daron Harmon, Andrew Hires and Kevin Parker
ETSB Members Absent: Jessica Clark and Chris Waller

The meeting was opened by reciting the Pledge of Allegiance and taking roll call with Chairman Daron Harmon presiding.

Cynthia Given made motion to accept Order of Business with no changes. Kevin Parker seconded motion. Ayes carried.

Cynthia Given made motion to approve August 27, 2025 meeting minutes. Joe Greifzu seconded motion. Ayes carried.

NENA/APCO are still pushing for surcharge increase, they are reaching out to legislators. Mandy stated we are alright now but do not know future. State released revised version of statement work for strategic planning. They are trying to get clear direction on State path for 911 for the next three years. Mandy advised the company working on project with a target date of June 2026. They are going to do surveys to reach out to different places and entities, certain number of things will include doing intel from large and small centers. State Advisory Board had meeting yesterday, and continue to discuss the admin rules, two of them are close to being approved once board approves will send to JCAR. Still one pending with a lot of discussion on it. Working on that and each month they send out a new version with changes and comments. Dispatch Pilot CESSA still meeting weekly for pilot and submitting our data. On the CESSA side have subcommittee meeting set for September 24. They sent out a tool kit and forms for committee to fill out, they are trying to get needs at local level-resources that are needed. Forms must be filled out and sent back by end of year.

Bills presented:

Visa Card Services	\$ 425.00	
Global Technical Systems	5,466.97	Zetron Max Central controller
Omnigo	13,967.15	bi-annual CAD/Pro QA
Mandy Brown	30.00	
Office 360	44.99	

Kevin Parker made motion to pay bills presented for September 2025. Cynthia Given seconded motion. Ayes carried. Mandy stated she and Daron had talked about and she wanted to report QPR continues if 911 board does not want to have, need to send written notice by end of October. It is something we need and the State requires

Mandy passed out an updated 9-16-25 budget proposal. 911 Board agreed to increase account #403 Dispatch salary from \$62,000.00 to \$65,000.00. 911 Board members agreed to take out County IT #405 because IT services are now being completed by the County paid onsite IT. It was pointed out most vendors that 911 uses offer their own support. 911 is paying for hardware and infrastructure. Mandy reached out to INdigital and hardware refresh, discussions will probably start in 2026 and be completed in 2027. She took the \$27,000.00 budgeted for 911 Workstations refresh out of Capital Equipment Purchases/Payments/grants line item. Mandy did not have a price on the headsets; she put it in budget to have as a goal. She does not believe them to be expensive. The headsets-radio/telephone/911

Integration can be all connected but could have cons. There are different ways to set up, so trying to have conversations and figure out best set up. The Eventide Recorder upgrade for \$45,000.00 was put in 2026 budget. Mandy stated maybe could apply through Next Gen for help from a grant. The time Sync Device pricing has not been investigated a lot, but Adm rules require. Five thousand was added to Service/Subscription Fees # 434 because of per cent increases for maintenance, software, and hardware with vendors. Omnigo-911 CAD Interface, the benefits are not known, but Adm rules require some new reporting that they want provided. It would automatically time stamp when call received. The future of the surcharge was discussed and where cuts could be made in budget. Since Service/Subscription Fees and salaries are the biggest line items, members discussed where cuts could be made in Service/Subscription fees. It was believed the Priority Dispatch-Q-Plus QA was the only line that might be cut but State Adm rules are constantly changing. Mandy is working on policy for TC's for the alerting software to give guidance on sending alerts. Board members discussed salaries for Director and 911 Secretary. Joe Greifzu made motion to increase Director and 911 Secretary salaries by 5%. Andy Hires seconded motion. Roll call vote was taken with all members present voting yes. Daron read the proposed new budget for 2025-2026 as follows:

Director Salary	\$ 66,328.08
Secretary Salary	5,043.94
Dispatch Salary	65,000.00
Employee Benefits	10,000.00
Public Education	2,000.00
Telephone Expense	1,000.00
Contingency	10,000.00
Insurance Rebate	5,000.00
Liability Insurance	4,000.00
Mileage Reimbursement	2,500.00
Capital Equipment Purchases/Payments/Grants	400,000.00
Office Equipment/Furniture/Supplies	4,000.00
Service/Subscription Fees	80,000.00
Conference	7,000.00
Training	6,000.00
Audit	2,200.00

Total budget is \$670,072.02. Cynthia Given made motion to accept 2025-2026 budget as presented. Kevin Parker seconded motion. Roll call vote was taken with all members present voting yes.

Cynthia Given made motion to adjourn. Kevin Parker seconded motion. Ayes carried.

The next meeting will be October 15, 2025 at 9:00 a.m. at the Olney Fire Department Meeting/Training room.