

**RICHLAND COUNTY 911 ETSB MEETING
AT THE OLNEY FIRE DEPARTMENT MEETING/TRAINING ROOM
April 22, 2026 at 9:00 a.m.**

ETSB Members Present: Jessica Clark, Cynthia Given, Daron Harmon, Andy Hires and Kevin Parker

ETSB Members Absent: Joe Greifzu and Chris Waller

The meeting was opened by reciting the Pledge of Allegiance and taking roll call with Chairman Daron Harmon presiding.

Cynthia Given made motion to accept Order of Business with no changes. Jessica Clark seconded motion. Ayes carried.

Cynthia Given made motion to approve March 25, 2026 meeting minutes. Jessica Clark seconded motion. Ayes carried.

911 State Advisory Board is still working on 911 strategic plan. ISI is the company that put strategic plan together and they have been working with NENA and APCO. The May 18th State Advisory Board meeting is going to be a working group meeting. Mandy and Jennifer, director from Clay County may attend. The next CESSA subcommittee meeting is May 19th. Missy, Mandy, medical director, and EMS coordinator have a meeting scheduled for April 30th. They will be discussing level 2 and 3 matrix levels. It will be opportunity to discuss how we can improve. Notification has been received from IDPH PSAP that our re-certification has been completed and our PSAP got approved again. TC week was past week, Missy and Mandy put together some food, games and prizes in the form of 911 tee-shirts for a little celebration. Holly Hamilton, the new part time dispatcher is scheduled for EMD class at Wood River, IL May 11th. She is attending in person and asked for over night stay reimbursement, since it is such a long drive. GIS data submittal agreement with WTH for GIS submission data was submitted in March. The next one will be September unless have some kind of submission that falls under the requirements. We do have access to the data submittal hub now. Mandy and Sheriff's Office Staff met with Scott of GSI Industrial Services to talk about their services which seems to be a lot more commercial than what is needed for 911 office. Mandy just wanted to advise board, 911 copier is on blink. Daron reported Miller Office Equipment is still open. Mandy stated Joe Greifzu's membership is due end of June 2026. She will reach out to him to see if he wants to stay on 911 board as a member and Vice-Chairman.

Bills presented:

Visa Card Services	\$110.00
Miller Office Equipment	84.95
Mandy Brown	192.40

Kevin Parker made motion to pay bills presented. Cynthia Given seconded motion. Ayes carried.

Mandy handed out information on the APCO Conference 2026 in San Antonio, TX in August 2026. She won a free registration for last years conference. The estimated cost for two people to attend APCO conference is \$3,150.00. Mandy stated there is approximately \$1,200.00 coming out of training line for Holly Hamilton's EMD training, approximately \$1,400.00 for Megan to go to Knoxville, TN to the "Be The Difference" conference that was postponed in January 2026 and the IPSTA conference is at the end of year. Board members had a discussion on the meal cost allowance for training. They asked Mandy to put training meal cost allowance on next agenda. Mandy asked if board wants her to go to APCO Conference, she stated she has never been to this conference, been to Navigator conference. A motion concerning attending conference was started to be made, but board members believe since there is money in the budget, Mandy should do as she sees fit, therefore a motion was not necessary.

Mandy reported in our dispatch console area we had Wabash radio frequency because of us being back up for Wabash County. PSAP was doing some testing and found frequency did not work. Wabash is now digital and the old frequency was analog. Chopper stated could give a quote using antenna at courthouse going sheriff to sheriff or I Reach. Director of Clay County PSAP stated they talk direct PSAP

to PSAP communications through I Reach. Mandy just wanted to let board know that channel cannot communicate right now. Board members discussed moving antennas from courthouse to Ludlow tower. They also discussed purchasing one radio, put multiple frequencies in it. It would have capability to talk from dispatch to dispatch. Chopper gave a quote of \$3,000.00.

The Priority Dispatch Annual Maintenance license renewal is due. The annual cost increased \$160.00 to \$5,760.00. It is for license renewal, ProQA support, tech support update and etc. Board members agreed to go ahead and pay now and put on next months claims list.

TC Corey has scheduled tomorrow at 8 a.m. for prep work for RCSO UPS battery backup replacement. Down time probably about one to two hours and have battery backup for part of that time. Mandy has contacted Wabash and Clay counties to back us up and the Mevo Anywhere kit will give us 30 minutes time.

Sheriff Hires reported radio project is on hold until get FCC license. He stated still looking for a used tower. He tried calling Tyler for an update; but no answer. Board members told sheriff, they had discussed at last months meeting that maybe should spend 5 to 10 thousand more and get a new tower. Chopper says a 140 ft. tower at Wakefield would be ideal. Board members agreed to have sheriff price 100, 120 and 140 foot towers, with the cost of installation.

Mandy received a letter back on FEIN #. She couldn't see status, she looked on line and she is assuming they are using 911 FEIN# for Illinois Funds account. Board members agreed probably need to close checking account that is using Richland County FEIN # and open a stand alone 911 account. Board advised to just make sure have two signers and close old account when all checks have cleared. We now have Kevin and Andy as signers

Daron reported Global has not set up IFERN MABAS channel yet.

There was an emergency preparedness meeting yesterday with school district. Brad Ameter , lead RSL chair, wants to do a full scale active shooter drill tentatively set for August 4, 2026. Mr. Ameter wants to bus kids, block roads, if overload at Carle where to, and need volunteers. There is a need to start putting plan out there. Through Rapid SOS surrounding counties get notice, so need internal policy so counties will know if they need to send help. Mr. Ameter is going to work on this summer. Rapid SOS has a lot of policy's. Raptor partners with Rapid SOS and our dispatch center. There needs to be several policy's in place including active shooter policy. Board members discussed the ILEAS and Raptor policy. Board members stated the need to do table top first, then a walk through each step before the tentative date of Aug. 4, 2026.

Cynthia Given made motion to adjourn. Kevin Parker seconded motion. Ayes carried.

The next meeting will be May 27, 2026 at 9:00 a.m. at the Olney Fire Department Meeting/Training room.